

SERVICE AWAKENS THE SOUL



ARE YOU INTERESTED IN ADDING ANOTHER ELEMENT TO YOUR AA SERVICE?

DISTRICT 10 IS ACCEPTING NOMINATIONS FOR 2 YEAR TERMS FOR THE FOLLOWING POSITIONS:

District Committee Member (DCM)

The DCM is the essential link between the Group GSRs and the Area Delegate to the General Service Conference. The DCM does not vote on any district business except as otherwise allowed in Section VI. The DCM is a voting member of HMB Area 48. The qualifications for a DCM are: a background in AA service work including service as a GSR; at least five years of sobriety; and the time and energy to serve the District well. The DCM should be familiar with information contained in the AA Service Manual, the HMB Area 48 Service Manual, and other AA literature that pertains to this position.

The DCM:

prepares the agenda for each District Meeting and distributes it to the District Committee at or in advance of the Meetings, chairs the District Meeting, reports regularly to the District Committee all information received from the Area and GSO, assists and encourages new GSR's to become familiar with their duties and responsibilities, visits groups within the District and encourages groups that are not represented to elect a GSR and to become active in their District service structure, is a voting member of the Area Committee, is able and willing to

serve on a Standing Committee of the Area Assembly, works closely with the Alternate DCM on all activities in the District and Area, and delegates some duties and responsibilities to the Alternate DCM

➤ is a signatory on all District bank accounts

Inclusivity Committee Chair

Explores, develops and offers alternatives so the AA message is accessible to those who are blind or have low vision, deaf or hard of hearing, wheelchair users and others with physical disabilities, homebound or chronically ill or developmentally disabled; establishes, develops and maintains an updated list of members willing to bring meetings to the homebound; acts as a clearinghouse for information to share the accumulated experience and knowledge in the accessibility area; raises the awareness of accessibility and related needs throughout the meetings in District 10; ensures that wheelchair accessible meetings are identified to the Records Keeper for publication in the meeting schedule.

Explores, develops, and offers alternatives so the AA message is presented in a way that welcomes everyone (particularly newcomers) regardless of gender, race, socioeconomic circumstances, sexual orientation or philosophical beliefs; acts as a clearinghouse for information to share the accumulated experience and knowledge in the inclusivity area; raises the awareness of inclusivity and related needs throughout the meetings in District 10.

Records Committee Chair:

Has at least two years of sobriety, owns a functioning computer with internet access; has a thorough understanding of the Traditions, especially as they related to anonymity; maintains all administrative data related to the District; maintains a record of each Group within District 10 including group name, group number, date of founding, locations and times of meetings, types of meetings, GSR name, address and contact information, Alternate GSR name, address and contact information; coordinates with District 10 DCM and the Registrar for Area 48 to ensure that all information on District 10 meetings posted on various websites and meeting lists is accurate

Bridging The Gap Committee Chair:

Establishes, develops and maintains an updated Bridging the Gap Volunteer List; works closely with District Treatment and Corrections chairpersons on methods for receiving bridge requests from new members; coordinates requested bridges between new members and Bridging the Gap Volunteers; provides information to hospital and institutional facilities located within the District and our linked Districts explaining what Bridging the Gap is and how it works.

Cooperation with the Professional Community Committee Chair (CPC) Provides contact information, speakers, films, literature, and other information to members of the professional community, including doctors, nurses, and members of the clergy, lawyers, social workers, union leaders, and business managers. In coordination with the Literature and Grapevinechairs, provides and maintains literature and Grapevines as needed in professional offices and workplaces; provides invitations to professional people to attend open AA meetings in the District.

Literature Committee Chair:

Orders, assembles and provides GSR's with the District 10 welcome packets for new GSR's; orders, maintains and provides service material to have on hand at District meetings including welcome packets; maintains a catalog of literature purchased and available for the District.

Treatment Committee Chair:

Provides contact information and assists in organizing and setting up AA meetings in hospital, inpatient and outpatient programs, mental health facilities and rehabilitation programs in the District. Ensures that meetings are kept within the Traditions and that meeting needs are being met; provides and maintains literature and Grapevines as needed in local treatment facilities; arranges for informational presentations to facilities' staff and/or clients.

Treasurer:

The qualifications for Treasurer are: at least five years sobriety; a responsible person with good record-keeping ability and a source of income; a background in service at the Group or District level; and the time and energy to do the job well. The Treasurer shall own a functioning computer with internet access in order to fulfill their responsibilities.

➤ develops and presents an annual budget for adoption ➤ maintains a clear and accurate financial record of all District income and disbursements ➤ attends District meetings ➤ prepares a written monthly financial report of income and disbursements and account balances, and provides copies at District meetings ➤ collects and disburses all District funds ➤ keeps records of all transactions with the district's checking account which is at Community Bank on Margaret Street in Plattsburgh, New York ➤ maintains the District's post office box and ensures

duplicate access by the Secretary ➤ keeps a file of the past two years of treasurer's reports, including all receipts, and makes them available upon request ➤ is the signatory on all District bank accounts ➤ chairs all District Budget meetings, should any become necessary ➤ administers District expenses in a manner to preserve the Prudent Reserve ➤ continuously reviews income and expenses and notifies Officers, Committee Chairs and GSRs: (a) when the District is approaching its Prudent Reserve and spending may soon be curtailed; and (b) when spending is curtailed in order to keep the District viable